

San Marino, 15 July 2026

Rector's Decree No. 046/2026

Call for Applications for admission to the Advanced Training Course in Pain Medicine for the Academic Year 2026/2027

THE RECTOR

HAVING REGARD TO

- Framework Law on Higher Education of the Republic of San Marino No. 69 of 27 April 2023;
- Delegated Decree No. 169 of 30 November 2023, "Institutional and Organisational Structure of the University of the Republic of San Marino";
- the resolution of the Academic Senate of the University of the Republic of San Marino dated 10 February 2026 approving the Academic Offer for the Academic Year 2026/2027;
- the resolution of the University Council of the University of the Republic of San Marino dated 11 February 2026 approving the Academic Offer for the Academic Year 2026/2027;
- the Agreement between the University of the Republic of San Marino and the University of Verona concerning the implementation of the Advanced Training Course in Pain Medicine, signed on 10 July 2026.

HAVING CONSULTED

the Director of the Advanced Training Course

HEREBY ISSUES THE FOLLOWING CALL FOR APPLICATIONS

Article 1

GENERAL PROVISIONS

1. This Call for Applications sets out the provisions governing admission to the Advanced Training Course in Pain Medicine for the Academic Year 2026/2027.
2. The Course shall admit a maximum of 30 participants.
3. Admission to the Course is subject to fulfilment of the requirements set forth in Article 2 and successful completion of the procedures described in Article 4. Applicants must complete the pre-registration procedure in accordance with Article 3.

4. The Course programme is available on the Course webpage: <https://www.unirsm.sm/pain-medicine/>
5. The course will be delivered in English primarily through online teaching, with the exception of the practical laboratory modules, which will be held in person at the University of the Republic of San Marino.
6. Any reference in this Call for Applications to people, positions or legal statuses in the masculine form shall be deemed to apply equally to all genders and is used solely for reasons of drafting simplicity.

ARTICLE 2

ADMISSION REQUIREMENTS

The Course is open to applicants holding a Second-Cycle Degree (EQF Level 7) in Medicine and Surgery, or an equivalent qualification awarded by a legally recognised higher education institution, or by a foreign institution provided that the qualification is recognised as suitable under the applicable regulations. The required qualification must be obtained no later than the deadline for final enrolment. Failure to meet this requirement shall result in exclusion from the admission procedure.

Applicants holding a foreign academic qualification must contact the Italian Diplomatic Representation in the country where the qualification was obtained in order to request a Declaration of Value and a legalised translation of the degree. Applicants are responsible for contacting the relevant Italian and Sammarinese diplomatic or consular authorities in due time in order to obtain any visa and/or residency permit required for study purposes.

All applicants are admitted to the selection procedure on a provisional basis. The University reserves the right to exclude, at any stage, applicants who are found not to meet the admission requirements established by this call.

Auditors may also be admitted, up to a maximum of five participants. Auditors are not required to hold a university degree but must demonstrate at least five years of certified professional experience in the relevant field. The relevance of the professional background and supporting documentation shall be assessed by the Selection Committee.

Individuals wishing to attend the course as auditors may contact the Student Office directly at segreteriastudenti@unirsm.sm. The Student Office shall communicate the outcome of the request directly to the applicant. Deadlines, enrolment procedures and participation fees will be communicated by the Student Office.

Participants may also enrol in individual modules, up to a maximum of one half plus one of the total number of modules, following the instructions available on the University website in the section dedicated to the course. The applicable fees are specified in Article 4.

ARTICLE 3

PRE-REGISTRATION PROCEDURE

1. Pre-registration must be completed exclusively online from 16 July 2026 to 24 November 2026 through the online portal of the University of the Republic of San Marino: <https://unirms.esse3.cineca.it/Home.do>, following the instructions available on the University website <https://www.unirms.sm/segreteria-studenti/iscriversi/preiscrizioni/preiscrizione-corso-diperfezionamento-in-pain-medicine>. Upon completion of the online procedure, each applicant will be assigned a pre-registration number, which will be displayed in the online enrolment summary and on the application form.
2. During the online pre-registration procedure, applicants must upload the following documents:
 - a valid identity document (front and back);
 - a degree certificate indicating the final grade, or, for applicants who have not yet graduated, a certificate listing examinations completed (self-certifications will not be accepted);
 - curriculum vitae et studiorum;
 - any additional qualifications;
 - any other supporting documents or certificates.

Each document must be uploaded as a separate PDF file no later than 24 November 2026.

3. Applicants with disabilities and/or specific learning disorders must indicate their condition during the pre-registration procedure and upload the relevant supporting documentation. Applicants will subsequently be contacted by the University Inclusion Service (inclusione@unirms.sm.) regarding support measures.
4. After completing the online application, applicants must pay the admission fee of €20.00 through the online payment system or through the payment slip available on the [Online student portal – Payments](#). The admission fee must be paid by 24 November 2026. It is non-refundable regardless of the outcome of the selection process, non-activation of the course, and cannot be transferred to other programmes.
5. In the event of technical issues affecting the online system, applicants must notify the Student Office (segreteria studenti@unirms.sm) by email and provide evidence of the malfunction before the application deadline.
6. Admission is subject to fulfilment of the requirements established in Article 2 and successful completion of the procedures described in Article 4.
7. Applications submitted after the deadline, or by means other than those specified in this Call, including those lacking the required documentation or payment, shall not be considered.

ARTICLE 4

ADMISSION PROCEDURE

Admission to the Advanced Training Course in Pain Medicine shall be based on an assessment of the documentation submitted, in order to verify its completeness and validity and to ascertain fulfilment of the admission requirements set forth in Article 2. The assessment shall be carried out by the Course Director. Should the number of eligible applicants exceed the maximum number of available places, priority shall be given to applicants who have already obtained the required degree by the pre-registration deadline. Thereafter, priority shall be determined on the basis of the final degree grade. In the event of a tie, preference shall be given to the younger applicant.

The person responsible for the selection procedure is the Course Director.

ARTICLE 5

ADMISSION RESULTS

Applicants meeting the requirements set forth in Article 2 and successfully completing the procedure described in Article 4 shall be admitted within the limits of the available places. The list of admitted applicants, identified by their pre-registration number assigned during the pre-registration procedure, shall be published on the Student Office webpage <https://www.unirmsm.sm/segreteria studenti/iscriversi/immatricolazioni/immatricolazione-corso-di-perfezionamento-in-painmedicine/> no later than 30 November 2026 and shall constitute official notification. Applicants are responsible for checking their admission status through the dedicated webpage. No individual communication regarding admission results shall be sent by the University.

ARTICLE 6

TUITION FEES AND CERTIFICATE ISSUANCE FEE

The tuition fee for the Advanced Training Course in Pain Medicine is €1,000.00 (1st instalment: €600.00 upon enrolment and no later than 7 December 2026, 2nd instalment: €415.00 by 31 March 2027). A certificate issuance fee of €15.00 shall be paid together with the 2nd instalment and no later than 31 March 2027.

Payment of the tuition fees shall be made through the payment slip available in the Online Student Portal ("on-line student portal– Payments").

Students enrolled in the Master's Programme in Geriatric Medicine at the University of the Republic of San Marino may benefit from a reduced fee of €850.00 for joint enrolment in both programmes (1st instalment: €600.00 to be paid upon enrolment and no later than 7 December 2026, 2nd instalment: €265.00 to be paid by 31 March 2027, including the certificate issuance fee). The discount applies to students enrolled in Academic Years 2025/2026 and 2026/2027.

Members of the Order of Nursing Professions of the Republic of San Marino are also eligible for the reduced fee of €850.00 (1st instalment: €600.00 to be paid upon enrolment and no later than 7 December 2026, 2nd instalment: €265.00 to be paid by 31 March 2027, including the certificate

issuance fee). Applicants requesting a reduced fee must provide appropriate supporting documentation at the time of pre-registration.

Auditors attending individual modules are also permitted. Auditors shall pay a fee of €100.00 for each module, payable upon confirmation of participation and, in any event, no later than ten days before the scheduled module.

Only in the event that the course is not offered due to failure to reach the minimum number of enrolments required for activation shall the tuition fee be refunded, net of any banking charges. The arrangements for any refund will be communicated once the enrolment period has ended and the final number of enrolled participants has been confirmed.

ARTICLE 7

ENROLMENT

Applicants admitted on the basis of the published list must complete their enrolment from 30 November to 7 December 2026 (final deadline) by accessing the online student portal and paying the first instalment of the tuition fee.

During the enrolment procedure, applicants must upload the following documents:

- a valid identity document (front and back);
- a document showing the applicant's fiscal code;
- certification of disability and/or learning disorder, where applicable and not previously submitted during pre-enrolment;
- a passport-style photograph.

Each document must be uploaded as a separate file. Documents must be uploaded in PDF format, while the photograph must be uploaded in JPG format.

In the event of technical issues affecting the online system, applicants must notify the Student Office (segreteria studenti@unirsm.sm) by email and provide evidence of the malfunction before the enrolment deadline.

Applications with incomplete documentation shall not be accepted.

Payment of the first instalment does not constitute final enrolment. Enrolment shall be finalised by the Student Office only after receipt and verification of all required documentation within the prescribed deadline.

Failure to complete enrolment within the established deadline shall result in forfeiture of the right to enrol, regardless of the reason for the delay.

Following completion of the admission assessment, the Student Office shall verify the administrative documentation and proceed with the final enrolment of all admitted applicants.

The course will not be activated unless a sufficient number of enrolments is reached to ensure its financial self-sustainability.

A full refund of the first tuition instalment shall be granted in the event that the course is not offered or where an applicant is excluded due to failure to meet the admission requirements. A full refund shall also be granted in cases of duplicate payment or payment of an amount exceeding the amount due.

A partial refund equal to 50% of the first tuition instalment shall be granted to applicants who paid the tuition fee but do not finalise the enrolment procedure by uploading or submitting the required documentation.

Requests for reimbursement must be submitted within 30 days of payment and must include the reason for the request together with payment receipt. The full Student Regulations are available on the University website at the following link: <https://www.unirsm.sm/wp-content/uploads/2025/11/Regolamento-Studenti-2025.pdf>.

Once the minimum number of enrolments required for activation has been reached, and provided that places remain available, further applications may be accepted until the maximum number of participants is reached. Late applications may be submitted no later than 7 December 2026 and shall be subject to the admission assessment provided for in Article 4.

Following admission, applicants must complete enrolment and pay the tuition fee between 7 December and 14 December 2026. A late enrolment fee of €104.00 shall apply.

ARTICLE 8

ATTENDANCE AND WITHDRAWAL

Participants are required to attend at least 90% of the total course hours. Suspension or interruption of attendance is not permitted except in the cases expressly provided for in the Student Regulations. Withdrawal from the course, failure to attend, absence exceeding the permitted attendance threshold, or exclusion from the course for any reason shall result in forfeiture of the right to attend the course.

ARTICLE 9

PERSONAL DATA PROCESSING

The data controller is the University of the Republic of San Marino, represented by the Rector as legal representative, with registered office at Contrada Omerelli 20, Republic of San Marino.

The University of the Republic of San Marino collects your personal data exclusively for the management of the pre-registration and enrolment procedures described in this Call for Applications, ensuring the integrity, confidentiality and availability of your personal data throughout all processing activities.

All processing activities shall be carried out in compliance with the applicable legislation governing

personal data protection. Detailed privacy notices are available on the University website at:
<https://www.unirsm.sm/privacy-policy/>

ARTICLE 10

PERSONS RESPONSIBLE FOR THE PROCEDURES AND COMPETENT OFFICES

For all legal purposes:

- the person in charge of the pre-registration and enrolment procedures is Dr. Marica Montemaggi, Head of the Student Office;
- the person in charge of the admission procedure is Professor Stefano Tamburin, Course Director;
- the office responsible for pre-registration and enrolment procedures is the Student Office:
Telephone number: 800 411314 or 0549 885444

For all matters not expressly provided for in this Call for Applications, reference shall be made to the applicable legislation and to the University regulations and guidelines available at:

<https://www.unirsm.sm/ateneo/regolamenti-lineeguida/>

THE RECTOR

Prof. Corrado Petrocelli