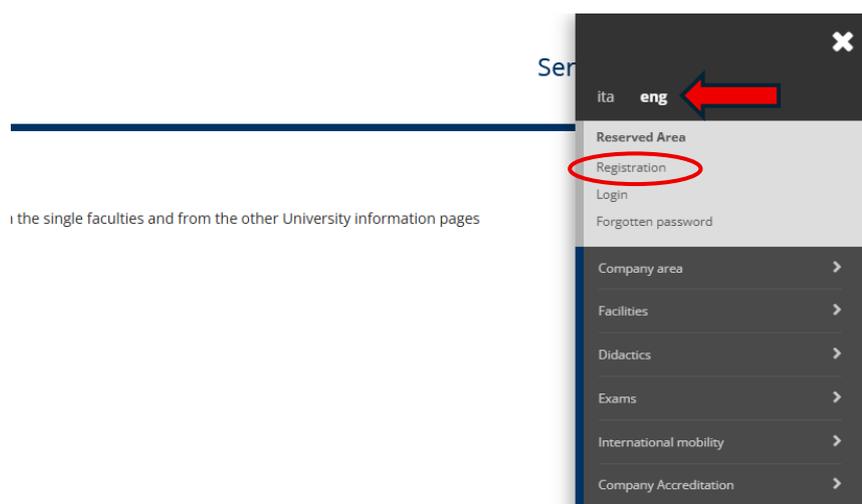




REGISTRATION GUIDE

To proceed with the registration, you need to access the online student portal (Esse3) available at <https://unirms.esse3.cineca.it/Root.do>.

1. Click on the MENU on the right and select English language to switch to the English version of the page and then click on “Registration”.



2. Select “Web Registration” at the bottom of the page to proceed with registration

Before continuing, we invite you to read information for students regarding the processing of personal data [Privacy notice](#), drafted in accordance with the provisions of Law No. 171 of December 21, 2018, and EU Regulation 2016/679

Activity	Section	Info	Status
A - Web Registration	Privacy Information		
	Personal data		
	Upload or Edit Identity Document		
	Residence Address		
	Mailing Address		
	Contact details		
	Request for Consents		
	Choose Password		
	Credentials Summary		
	User Registration Summary		

Legend:

- Information
- Working Section
- Locked Section
- Completed Section

[Web registration](#)

3. Enter the **required personal data** (for foreign applicants the Italian ID Number is automatically generated when the button “Next” is selected)

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Registration: Personal data

The page shows the form for entering and modifying the user's personal data and place of birth.

Personal data

Name*

Family Name*

Date of birth* 
(dd/mm/yyyy)

Gender* Male Female

Nationality*

Country*

Province*

Town/City*

Italian ID no.*
(automatically calculated if not provided)



4. Enter the information about your **Identity document**

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Registration: Identity Document

On this page, the form for entering or editing identity document data is displayed

Identity Document

Document Type*

Number*

Issued by

Issue Date* 
(dd/mm/yyyy)

Expiration Date* 
(dd/mm/yyyy)



5. Enter the information about your **Permanent Address**

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Servizi online 

1 2 3 4 5 6 ... >>

Registration: Permanent address

The page shows the form for entering and modifying the user's permanent address.

Permanent address

Country* Ireland

The town entered was not found among those listed.*

ZIP CODE

if in Italy

Locality

Address*

(street, square, road)

Street no.*

Telephone

Current address is the same as permanent address* Y N

Previous Next

Legend:

-  Mandatory Field
-  Checklist

6. Enter the information about your **Delivery details**: Email and Mobile phone

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Servizi online 

1 2 3 4 5 6 7 ... >>

Registration: Delivery details

The page shows the form for entering and modifying the user's delivery details.

Delivery address

Email*

if you can't find your international dialling code write it in the blank field (e.g.: for UK insert +44)

International dialling code

International dialling code*

(international dialling code - number)

Mobile phone*

Maximum length 16 characters including the international dialling code

Privacy* I declare that I have read the privacy policy regarding the processing of personal data, drafted in accordance with the provisions of Law No. 171 of December 21, 2018, and Regulation (EU) 2016/679, available at the following link [Privacy notice](#)

Y N

[Privacy notice](#)

Previous Next

Legend:

-  Mandatory Field
-  Checklist

7. Accept the required **privacy policy consents**



Consent request:

On this page, the following consents are requested as outlined in the privacy notice available at the following link- [Informative Privacy student](#)

Consent to receive other communications

Consent to receive other communications

Yes No

I declare that I have received and read the privacy notice pursuant to Article 13 of the GDPR and the San Marino law on Data Protection, and I consent to the processing of my personal data in order to receive periodic electronic communications containing information and promotional materials about events, initiatives, and master's courses organized by the University or by other affiliated institutions.

Placement consent

Job placement consent

Yes No

I declare that I have received and read the privacy notice pursuant to Art. 13 of the GDPR and the San Marino Law on Data Protection, and I consent to the processing of my personal data in order to receive periodic electronic communications on the mobile phone number provided during the pre-registration and/or the enrolment process, containing informational and promotional content about events, initiatives, and master's programmes organized by the University or by other affiliated institutions.

Consent to receive additional communications on mobile phone

Consent to receive additional communications on mobile phone

Yes No

I declare that I have received and read the privacy notice pursuant to Article 13 of the GDPR and the San Marino law on Data Protection, and I consent to the processing of my personal data in order to receive periodic electronic communications on the mobile phone number provided during the pre-registration and/or the enrolment process, containing informational and promotional content about events, initiatives, and master's programmes organized by the University or by other affiliated institutions.

[Previous](#) [Next](#)

8. Create a personal **password** following the requirements.



Registration: Choose password

You can define your personal access password on this page.

All the spaces at the beginning and end of the password will be eliminated.

WARNING: the password entered must meet the following requirements:

- there must be at least 8 characters
- there must be at least 1 character of the set A-Za-z
- there must be no more than 20 characters
- there must be at least 1 character of the set 0-9

Choose password

Password*

Confirm password*

[Previous](#) [Next](#)

Legend:

 **Mandatory Field**

 **Checklist**

9. Once all the data have been entered a summary will appear. You can revise data selecting "Edit Personal Data". Please check the data and click "confirm" (at the bottom of the page) to complete the registration

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Servizi online

6 7 8 9

Registration:Registration Summary

The information entered in the previous sections can be reviewed on this page.

Personal Data

Name
Family Name
Patronymic
Gender
Date of birth
Nationality
2° Nationality
3° Nationality
Country of birth
The Town/City entered was not found among those listed.
Italian ID no.
Religious Congregant
Mother tongue
Marital status

[Edit Personal Data](#) Use the link to edit Personal Data

Passport Details

Type of Passport
Issuing Agency
Passport Number

Legend:
* Mandatory Field
Checklist

10. After completing the registration, the system shows your username and the chosen password.

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Servizi online

8 9 10

Registration:Registration completed

All the required information has been entered correctly. To enter your new Personal Area you must login using the access keys showed below. We recommend you keeping this information safe for future access.

Personal Authorization Details:

Name
Family Name
E-Mail
Username
Alias
Password

The access keys have been sent successfully to the e-mail address you provided:

Login
Print
Exit

Legend:
* Mandatory Field
Checklist